

# **DRAFT FOR REVIEW/COMMENT AND INPUT**

## **California Technical Forum (“Cal TF”) Business Plan (2014)**

### **Vision and Mission**

The Technical Forum (TF) is a collaborative of technical experts who use independent professional judgment and a transparent, unbiased, technically rigorous process to develop and/or review energy savings, other measure parameters (such as measure costs and expected useful lives) and other technical information related to the California energy efficiency portfolio.

2014 Draft Business Plan			
Goals	Metrics	Tactics (Commission Staff /IOU)	Tactics (Cal TF)
1. Cal TF Launch	<p>PAC First Meeting (Organizing) (December 2013)</p> <p>Regular PAC Meetings (January 2014 - on)</p> <p>PAC comments on Originating Documents and 2014 Business Plan (February 2014)</p> <p>PAC comments on RFQ for TF Members (February 2014)</p> <p>TF Member RFQ released (February 2014)</p> <p>TF Members Selected/Approved (April 2014)</p> <p>TF Kick-Off Meeting (May 2014)</p>	<p>1. CPUC Staff provides input:</p> <ul style="list-style-type: none"> <li>• Cal TF structure/function</li> <li>• 2014 Business Plan</li> <li>• New WP development process</li> <li>• List, type and number of WP developed through Cal TF</li> </ul>	<p>1. PAC participants provide comments on:</p> <ol style="list-style-type: none"> <li>a. Charter</li> <li>b. Bylaws</li> <li>c. Conflicts of Interest Policy</li> <li>d. Code of Conduct/Code of Independence.</li> </ol> <p>2. PAC participants indicate, in writing, willingness to participate in Cal TF on a regular basis.</p> <p>3. PAC comments on TF Member RFQ and provides suggestions for TF bidder's list.</p> <p>4. PAC comments on 2014 Cal TF Business Plan.</p> <p>5. TF Member RFQ drafted/issued.</p> <p>6. PAC comments on/selects TF Members (April 2014).</p>

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<p>2. <b>Review and Approve Select Workpapers (WP):</b> Develop and/or Review select workpapers for new/unresolved measures (at least 5 – 6)</p>	<p>Workpapers developed and/or reviewed by TF through consensus decision-making.</p>	<ol style="list-style-type: none"> <li>1. <u>Commission staff- IOUs</u> determine how many new IOU Measures will be submitted to TF and in what time frame.</li> <li>2. <u>WP Template:</u> Commission staff – IOUs agree on common template for WP.</li> <li>3. <u>WP Checklist:</u> Commission staff - IOUs agree on checklist for what IOU WP must include.</li> <li>4. <u>DEER Guidelines:</u> Commission staff/Consultants develop and provide DEER Guidelines to IOUs and TF.</li> <li>5. IOUs submit TF-developed and/or reviewed WP to Commission staff.</li> <li>6. Commission staff either: <ol style="list-style-type: none"> <li>a. Approves TF recommendation or</li> <li>b. Rejects with Disposition.</li> </ol> </li> <li>7. IOU or other stakeholders elect whether to invoke dispute resolution process for additional CPUC WP review.</li> </ol>	<ol style="list-style-type: none"> <li>1. New Measure/unresolved WP recommendations solicited from TF Members, POUs, others.</li> <li>2. TF reviews/comments on abstract containing: <ul style="list-style-type: none"> <li>• Data sources</li> <li>• Methodologies</li> <li>• Whether additional research needed</li> <li>• Applicable CPUC policies/guidelines</li> <li>• Applicable DEER data and methodologies</li> <li>• Name of WP developer</li> <li>• Program delivery</li> <li>• Estimated size of offer</li> </ul> </li> <li>3. TF resolves outstanding issues on abstract through consensus decision-making.</li> <li>4. WP developer develops WP consistent with abstract. TF sub-committee addresses technical issues that arise during WP development.</li> <li>5. TF reviews/comments on draft WP.</li> <li>6. TF resolves outstanding issues on WP through consensus decision-making.</li> <li>7. After reasonable period of time for TF to discuss new measure and measure parameters. Comparison Exhibit prepared for non-consensus items.</li> <li>8. Measure, measure parameters, underlying support, Comparison Exhibit for non-consensus items, and decisions leading up to TF approval of Measure parameters posted on Cal TF website.</li> </ol>

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			9. IOU submits WP to Commission staff for approval; POU incorporates into POU TRM.
3. <b>Develop Cal TF Website to Post Cal TF Work Product and Other Relevant Documents.</b>	<p>Cal TF Website operational by May 2014.</p> <p>Cal TF Work Product posted on website.</p> <p>Other material, as appropriate, posted on Cal TF website.</p>	Commission staff maintains and updates DEER.	<ol style="list-style-type: none"> <li>1. PAC comments on specification for usable and useful Cal TF website structure.</li> <li>2. PAC and TF Members provide input on other material that should be included in the Cal TF website (for example, POU-developed TRM).</li> <li>3. Website is launched by May 2014 that is repository for all Cal TF work product and other material recommended by PAC or TF, including workpapers, meeting minutes, calendar.</li> <li>4. Prior to posting material, permission secured from owner of the material to post it on the Cal TF website.</li> </ol>
4. <b>Develop “Future Cal TF Vision” Document</b>	“Future Cal TF Vision” document developed (Draft – October 2014; final – prior to Phase 2 of Cal TF)		All PAC participants provide input on the possible future Cal TF phases, including work, metrics to assess whether Cal TF should move forward to new phases, and timing of new phases.
5. <b>Cal TF – One Year Review</b>	Cal TF achieves metrics in Cal TF 2014 Business Plan	Commission staff/consultants provide input on value of Cal TF, areas where Cal TF is not working well, suggestions for improvement.	<ol style="list-style-type: none"> <li>1. Feedback from PAC and TF Members solicited on value of Cal TF, areas where Cal TF needs improvement.</li> </ol>

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	First Year Report completed submitted to PAC (June 2015)		2. First year report containing results compared to 2014 Business Plan metrics, assessment of Cal TF, including how it has worked well and how it can improve.